

- Applications for the exhibits admission and issuing the badges should be presented by the participant through his account on the website of the electronic guide system .The participating party has the right to issue (five) free of charge badges per each (9)sqm indoor or (20) sqm outdoor area , two other free badges will be added in case of doubling the prior mentioned spaces In the case of requesting additional badges IQ(10000) will be charged if that party is local and \$(10) if it is nonlocal for each additional badge.
13. The reservation confirmation is done according to the party paying participation fees first through the electronic guide system.

14. Participation Fees Settlement :

- The total amount of participation fees shall be paid in cash to the State Company for Iraqi Fairs and Commercial Services in its headquarters if the fees are in Iraqi dinars, if they are in USD they should be paid through one of the banks mentioned in the below table:

Bank Name	Branch	Account No.
Al- Rasheed Bank	Baghdad International fair branch no.528	10001
Trade Bank of Iraq TBI	Main branch / Al kindy Street	0002-001736-001
Iraqi Islamic Bank for Investment & Development	Al-Mansour- Baghdad International Fair	45285

- In case of settling participation fees via Bank transfer in USD from outside Iraq, the settlement will be via Trade Bank of Iraq (TBI) in addition to Iraqi Islamic Bank for Investment & Development according to the details below:

(Trade Bank of Iraq TBI)

Bank name	Branch	Swift code	Account name	Account number	Iban number
TRADE BANK OF IRAQ	MAIN BRANCH	TRIIQQA	STATE CO OF IRAQI EXHIBITION	0002-001736-001	IQ95 TRIQ 9900 0200 1736 001
Intermediary Bank Information					
Bank name		Swift code		Account name	
JP MORGAN CHASE BANK ,NEW YORK.USA		CHASUS33		400211254	
CITIBANK N.A		CITIUS33		----	

(Iraqi Islamic Bank for Investment & Development)

Bank name	Branch	Swift code	Account name	Account number	Iban number
Iraqi Islamic Bank for Investment and Development	AL Mansour	IRIBIQBAXXX	STATE CO OF IRAQI EXHIBITION	45285	IQ91IRIB723004528502689
Intermediary Bank Information					
Bank name		Swift code		Account name	
AL Etihad bank – Jordan		UBSIJOAXXX		02B01003562	

15. In case of participant's cancellation after confirming the reservation, the fees will be confiscated.
16. Exhibitor shall vacate rented stand, indoor / outdoor, removed all exhibits or damages and handed to the Technical Department, Otherwise, exhibitor shall cover the cost of all damages resulting thereof, without need for a formal notice / legal proceedings, commencing from the day after the closing day of the fair, during (10) days except holidays, the fair's management shall not be held responsible for materials or any other items remain in stands during above specified period. In case of exceeding the period mentioned above, 10% of participation form rate shall be deducted per each day of delay within a period of (10) days and the fairs management shall have the right to confiscate them after the deadline timeout.
In case of the exhibits are dispatched from abroad with a custom clearance the fair's management shall remove them to the customs store till temporary customs entrance period is terminated.
17. The Participant can use forklifts belonging to the State Company of Iraqi Fairs & Commercial Services to carry his exhibits inside the fairground according to the fees mentioned below:-
 - Forklift (3) ton / 20.000 ID per hour
 - Forklift (5) ton / 30.000 ID per hour
18. The fair's management keeps the right to change the reserved location according to the available space and types of exhibits.
19. The exhibits are not allowed to be vacated during the period of the fair.
20. Exhibits are not allowed to be vacated after the closing of the fair unless the quittance from the concerned departments of our company (financial – interior fairs – technical – auditing) and customs office is obtained. The reserved area and stand type fixed in the measuring committee minute shall be accredited in case of changing the occupied area and stand type from that fixed in the electronic reservation, participant has no right to object and not allowed to refund any amount for not using the rented area or canceling stand request.
21. -All films video – programs, pamphlets and any publications to be displayed at the fair shall be approved beforehand by the (Publications Control Directorate). Distribution of unrelated publications which have nothing to do with the fair and its objectives is prohibited and the earlier approval of the State Company for Iraqi Fairs and Commercial Services on all pamphlets and printed materials shall be obtained before distribution. Two samples of each should be submitted to our company to be approved and one copy shall be returned to the participant and the Public Relations Department in our company shall implement that.
22. The exhibitor or his authorized representative shall be present with the person in charge from the Interior Fairs Dept. during the exhibits custom inspection as soon as the goods arrive the fairground.
23. All participants should be acquainted with customs regulations besides forbidden exhibits list on the website of our Company as the fairground is a customs zone.
24. The deadline for exhibits admission to the fairground is two days prior to the opening day of the fair. The arrangement of the exhibits shall be done during the two days before the opening date.

25. Each participating country shall have the right to hold the National Day according to the time set in coordination with the fair's management (Public Relations Dept.).
26. Damages resulting inside the fairground during the period of the Session shall be subject to negligence responsibility provisions and according to the Iraqi law.
27. Each participant is responsible for guarding his exhibits during admission and clearing to the hall and during the working hours of the fair, the guarding of the whole fair is guaranteed by the fair's management. In case of appointing guards, the approval of our company shall be obtained.
28. Under force majeure, the fair's management keeps the right to cancel or postpone the opening date of the fair.
29. The participating party shall not have the right to give up or share with others in all or some of their reserved areas, whether for fees or not, unless the exhibitor shall obtain the approval of the fair's management.
30. Participant shall immediately submit a detailed report to the fair's management concerning any accident that might happen to his exhibits or property, so that the appropriate procedures can be taken duly.
31. The companies that carry Israeli nationality or Israel originally registered companies are not allowed to participate.
32. Trucks and private cars are not admitted to the halls of the fair, the parking area shall be used for that purpose.
33. The food stuff exhibits will be checked out by the health authorities in the borders entries. These materials shall not be exhibited unless confirmation is given by the concerned authorities certifies that these materials are fit for human consumption.
34. The Arabic language version of the terms of participation shall take precedence over any other version in the event of any difference in the interpretation as to their meaning. All parties are subject to the applicable Iraqi Law.
35. In case of participants wishing to obtain entry visas, the organizer must send an application addressed to our company attaching with it a list containing the participant's name and passport number along with a colored photocopy of the passports in addition to filling the issuing visa entry form which is uploaded in the electronic guide system of our company, preferably 30 days prior to the start of the exhibition, so that the Relations Department can take the required visas, except the citizens of Syria and Nigeria three months prior.
36. The rental fees of the VIP hall is (2,000,000) ID two million Iraqi dinars per a day for the local participant, and (\$1500) US dollars per a day for the non-local participant, and the side meeting room in the hall is (500,000)ID five hundred thousand Iraqi dinars per a day for the local participant, (\$500)US dollars per a day for the non-local participant.
37. Taking into consideration that no pledges will be accepted to postpone the settlement of participation fees.

IRAQ-BAGHDAD-ALMANSOUR P.O BOX 6188

Email :iraqifairs@gmail.com

www.fairs.iq

Mobile: 00964 7800728276